

# National Taipei University of Nursing and Health Sciences New Employee OSH Training Application Form

I. Purpose: To prevent occupational hazards and protect the occupational safety and health (OSH) of our employees.

## II. Scope and Authority

### (1) This training applies to the employees of NTUNHS who :

1. have access to controlled laboratories, conduct experiment-related tasks and the other activities  
 **are** teachers (full-time and part-time),  employees (maintenance workers, contract-based employees and project assistants) or  
 research assistants (employee-based work-study students)  
 (3-hour training on general safety and health & 3-hour training on hazard communication are required. Course 4-1 is available with 4-2 included).
2. Anyone other than the above personnel :  
 teachers (full-time and part-time),  employees (maintenance workers, contract-based employees and project assistants) or  
 research assistants (employee-based work-study students).  
 (3-hour training on general safety and health is required in course 4-1).

### (2) The responsibilities and obligations of

1. OSH training for new employees. °
2. Laws and regulations on OSH, University Safety and Health Work Rules and administrative guidance must be followed.
3.  I have read and will follow the University's Safety and Health Work Rules.

[安全衛生工作守則 \(ntunhs.edu.tw\)](http://ntunhs.edu.tw)

## III. Laws, Regulations and References

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| 1. Occupational Safety and Health Act                          | 2. Occupational Safety and Health Management Measures |
| 3. Occupational Safety and Health Education and Training Rules | 4. NTUNHS Safety and Health Work Rules                |

## IV. Practices

### The training courses are conducted as follows. :

Course	Item	Training	Certification
<b>General Safety and Health : 3 hours</b>	1	<input type="checkbox"/> <b>OSH Learning Platform</b> <a href="https://isafeel.osha.gov.tw/mooc/index.php">https://isafeel.osha.gov.tw/mooc/index.php</a> See e-learning instruction - OSH Learning Platform <a href="https://esho.ntunhs.edu.tw/var/file/16/1016/img/415791657.pdf">https://esho.ntunhs.edu.tw/var/file/16/1016/img/415791657.pdf</a>	The printed certificate should be logged at the EHS Office for future reference
		<input type="checkbox"/> <b>Teacher's e-College Learning Platform</b> <a href="https://ups.moe.edu.tw/mooc/index.php">https://ups.moe.edu.tw/mooc/index.php</a> See Instructions on the e-College Learning Platform <a href="#">134481395.pdf (ntunhs.edu.tw)</a>	
		<input type="checkbox"/> <b>I have read</b> the OSH training for new employees <a href="#">職業安全衛生教育訓練簡報-國北護 (ntunhs.edu.tw)</a>  <input type="checkbox"/> Training to be organized by the respective unit/workplace/project: safety and health training based on job tasks (As Article 16 of Occupational Safety and Health Education and Training Rules specifies, online courses must make up 2 hours of the total training hours. Each unit/workplace/project should implement 1 hour of field training on essential safety and health practices based on the respective position of the job.)  <input type="checkbox"/> <b>At least one training photo (at the training field) should be provided (for future reference).</b> To pass the course, all three items must be completed and the above boxes checked.	
<b>Hazard Communication : 3 hours</b>	2	<input type="checkbox"/> Introduction to hazardous chemical labeling and communication rules (3 hours); to be organized by the controlling laboratory	

Name/ Unit Title/Workplace/Project :

Trainee's Signature :

Unit Supervisor/Workplace in Charge/Project Leader's Signature :

After training is completed, an original copy of the Application Form should be stored at the respective Unit/Workplace/Project for three years.

Email the e-file version of the Application Form to [chinchung@ntunhs.edu.tw](mailto:chinchung@ntunhs.edu.tw), with the attn of Chin-Chung Kao of the Environmental Safety and Health Office [\(ext. 2051\)](#).